

AGENDA FOR THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF QUOGUE, NEW YORK, HELD IN THE VILLAGE OFFICE BUILDING, 7 VILLAGE LANE, QUOGUE, NEW YORK, ON JULY 7, 2025 AT 3 P.M.

PRESENT:

OTHERS PRESENT:

The Pledge of Allegiance.

General Village Election results held on Friday, June 20, 2025 with a total of 47 official voters casting their votes as follows:

Trustee:

Randy Cardo	44
Ted Necarsulmer	43
Siri Fink	1
Maureen Krause	1
Ben Siegel	1
Michele Cassel	1

Referendum approving LOSAP amendment

46 yes    1 no

Resolution to approve the following appointments:

Deputy Mayor:	Randy Cardo
Associate Village Justice:	Martha Rogers
Clerk-Treasurer:	Aimee Buhl
Deputy Treasurer:	Amy Cosgrove
Deputy Clerk:	Denise Michalowski
Assistant to the Mayor:	Cynthia D'Alsace
Office Assistant	Tara Mahon
Registrar of Vital Statistics	Aimee Buhl
Deputy Registrar of Vital Statistics	Denise Michalowski
Administrative Assistant (Police):	Jennifer Vargas
Senior Building Inspector:	Bill Nowak
Building Inspector P/T	Thomas Snodgrass
Ordinance/Code Enforcement Officer:	Christopher Osborne
Village Attorney:	Wayne Bruyn
Village Prosecutor:	Ian Fitzgerald
Court Clerk:	Theresa Conway
Justice Court Clerks:	Scott Bolster
	Susan Doyle
Village Engineer:	The Raynor Group, P.E. & L.S. PLLC

Court Attendants:	George Ronan Juan Regueiro
Fire Marshal:	Dave Schaffauer Town of Southampton Fire Marshal
School Crossing Guards:	Arlene Jahelka Kevin Lonnie Paulann Hofman Lisa Jedlicka
Village Historian:	Pi Gardiner
Auditors:	Satty Levine & Ciacco, CPA, PC
Official Newspaper:	Southampton Press, Western Edition
Official Depositories:	MBIA Municipal Investors Service Corporation Flagstar Bank American Portfolios Financial Services Inc M&T Bank
Official Credit Cards:	Cardmember Services Home Depot WEX Bank Lowe's

Motion By:                      Seconded:

Flagstar Bank and M&T Bank are directed to honor all checks and drafts upon such funds of the Village of Quogue duly signed by the Village Treasurer, Deputy Treasurer and/or the Mayor (two signatures required on all general account checks).

Motion By:                      Seconded:

Resolution that the Regular Meetings of the Board of Trustees of the Village of Quogue, New York during the current Official Year are hereby approved to be held on the third Friday of each month at 3:00 P.M., unless otherwise noticed, in the Village Hall, North Meeting Room, Jessup Avenue, Quogue, New York, and that notice be published in the Southampton Press in accordance with the Open Meeting Law.

Motion By:                      Seconded:

Resolution to approve the reappointment of Pamela Chepiga to the position of Zoning Board of Appeals chairperson, the reappointment of Brendan Ryan to the position of Zoning Board of Appeals member, and reappointment of Richard Langan Jr. as an alternate member of the Zoning Board of Appeals.

The dates of terms of office of members of the following Zoning Board of Appeals are approved as follows:

Zoning Board of Appeals

Pamela Chepiga, Chairperson-July 2026/Member-July 2026

Bruce Peiffer– July 2029  
Brendan Ryan – July 2030  
Geoff Judge- July 2027  
Edward P. Tolley III- July 2028  
Richard Langan Jr. (alternate)- July 2026

Motion By:                      Seconded:

Resolution to approve the reappointment of Stephen P. Farrell to the position of Planning Board chairperson, the reappointment of James Miller to the position of Planning Board member, and reappointment of Maya Ryvicker to the position of alternate member of the Planning Board.

The dates of terms of office of members of the following Planning Board are approved as follows:

Planning

Stephen P. Farrell, Chairperson – July 2026/Member- July 2028  
Robert Levy – July 2026  
Clarke Lewis – July 2029  
Lynn Lomas – July 2027  
James Miller – July 2030  
Maya Ryvicker (alternate)- July 2026

Motion By:                      Seconded:

Resolution to reappoint Judy McDermott to position of Design Review chairperson and member in light of her exceptional contributions to the Board, and to appoint Sarah Adams to the position of the Design Review Board member.

The dates of terms of office of members of the following Design Review Board are approved as follows:

Design Review

Judy McDermott, Chairperson – July 2026/Member- July 2026  
Paula Prentis- July 2028  
Mark Stevens- July 2026  
Sally Booth- July 2027  
Sarah Adams- July 2028

Motion By:                      Seconded:

Resolution to reappoint Cristina Kepner to the position of Ethics Board member.

The dates of terms of office of members of the following Ethics Board are approved as follows:

Ethics Board

Cristina Kepner - July 2028

Aimee Buhl – July 2027

James Tolan - July 2026

Motion By:                      Seconded:

Resolution to approve that the Treasurer is authorized to pay certain claims for recurring expenditures such as utility services, postage, delivery charges, insurance premiums and administrative fees in advance of voucher.

Motion By:                      Seconded:

Resolution to approve the following vendors as designated for staff purchases without a purchase order for purchases in the amount of no more than two hundred fifty (\$250.00) dollars:

- |                                |                                 |
|--------------------------------|---------------------------------|
| Aspatuck Gardens               | Office Depot                    |
| Bar Boy Products               | Otis Ford Inc.                  |
| Beds & Borders                 | Riverhead Building Supply       |
| Enchanted Gardens              | Seatuck Nurseries               |
| Cleanco Distributors, Inc      | SiteOne Landscape Supply, Inc   |
| Florence Lumber                | Speonk Lumber                   |
| Suffolk Computer Services Inc. | Hampton Marine Center           |
| Hampton Watercraft             | Schmidt’s Country Market        |
| Home Depot                     | W.B. Mason                      |
| Integrated Wireless            | Lopers Equipment                |
| Malvese Equipment              | Westhampton Auto Supply         |
| Minuteman Press                | Westhampton True Value Hardware |
| Newman Signs                   | Zep Manufacturing Corp.         |
| Northern Safety                | Zima Tire                       |
| Lowes                          | U-line                          |

Motion By:                      Seconded:

Resolution to approve the mileage allowance for officers and employees of the Village of Quogue to be the standard mileage rate set by the Internal Revenue Service (currently 70 cents per mile), payable upon approval of voucher.

Motion By:                      Seconded:

Resolution to approve the following Trustees be appointed to the following Committees:

Committee for Police:	Robert Treuhold and Sally Beatty
Committee for Fire Dept:	Edward Necarsulmer
Committee for Building and Maintenance:	Robert Treuhold and Thomas Mullen Jr.
Committee for Beaches, Dunes and Canal (Waterways) Parks and Recreation:	Thomas Mullen Jr. and Sally Beatty
Tri-Board Liaison:	Robert Treuhold
Committee for Public Works	Randy Cardo

Motion By:                      Seconded:

Resolution to approve the compensation to be paid to the Village Attorney, Wayne Bruyn at an hourly rate of \$250.00 per hour other than for litigation services (litigation services being special services outside the scope of the Village Attorney's annual regular rate).

Motion By:                      Seconded:

Resolution to approve compensation to be paid to the Village Prosecutor, Ian Fitzgerald, at \$250 per hour.

Motion By:                      Seconded:

Review and approve the Procurement Policy, Workplace Violence Prevention Policy, Sexual Harassment Policy, Investment Policy, the local Code of Ethics, Cyber Breach Notification Policy and Safety, and the Workplace Safety and Loss Prevention Program.

Motion By:                      Seconded:

Resolution to review and approve fee schedule.

Motion By:                      Seconded:

Resolution to approve the appointment of Tate Buhl, Shane Buhl, Gavin Brand and Patrick Fay as backup lifeguards effective July 8, 2025 at a rate of \$29.50 per hour.

Motion By:                      Seconded:

Resolution to approve a Special Event Permit application from Andrew Goldman for use of the beach parking lot only on July 19, 2025 from 3:00 pm until 9:00 pm.

Motion By:                      Seconded:

Resolution to approve a Special Event Permit application from Micki Friedman for use of the beach parking lot only on July 30, 2025 from 5:30 pm until 7:30 pm.

Motion By:                      Seconded:

Resolution to approve a Special Event Permit application from David McCabe for a party to be held at the Village Beach on August 9, 2025 from 6:00 pm until 11:00 pm.

Motion By:                      Seconded:

Resolution to approve a application to approve an application to construct a dock with a 4' x 11' fixed open grate platform, 3' x 18' ramp and 6' x 20' float with eight 8" diameter piles at 32 Quogo Neck Lane (902-11-3-5).

Motion By:                      Seconded:

Meeting Adjourned: \_\_\_\_\_A.M.