

AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES, HELD ON FRIDAY, MARCH 21, 2025 AT 3:00 P.M.

This meeting will be accessible via Zoom.

PRESENT:

OTHERS PRESENT:

The Pledge of Allegiance.

Approval of Minutes of Regular Meeting held on February 14, 2025.

Motion By: Seconded:

Approval of Abstract of Audited Vouchers Schedule 03-25, \$83,831.42 and Treasurer’s Report for the Month ending February 2025:

\$ 141,394.52	General Account
\$ 6,131,197.57	General Investment
\$ 1,352,761.20	Capital Reserve
\$ 500,000.00	Compensating Balance
\$ 4,342,812.40	Class General Account
<u>\$ 195,003.46</u>	Scrub Oak Renovation Bond Proceeds
\$ 12,663,169.15	Total 2/28/25

Motion By: Seconded:

Clerk’s report for February 2025 False Fire and Burglar Alarms:

Fire Billed: \$950; Fire Collected: \$150
Burglar Billed: \$50; Burglar Collected: \$50

Departmental Monthly Reports:

- Fire Department
- Building Department
- Police Department

Public hearing regarding a local law amending §196-15.2E(2) (Minimum Site Size) and §196-15.2H (Dimensional Regulations) to grant the Board of Trustees authority under certain conditions to approve a Planned Retirement Community District on a site with less than 160,000 sq.ft. of lot area and to modify applicable dimensional regulations as introduced at the Board of Trustees meeting held on February 14, 2025 at 4:00 PM.

Resolution to approve the appointments of the following Beach Personnel for the 2025 season as follows:

Beach Manager: Ryan Fay
Gate Attendants: Daniel Pulick, Rich King, Michael Rogers and John Shiu
Life Guards: Richard Harris, Peter Salerno, Eric Buhl, Sean Brand, Sean Montpetit, Terence Moran, Matthew Montpetit, John Balzano, Thomas Abbatiello, Drew Peters and Tim Henderson

Motion By: Seconded:

Resolution to increase Michelle Bertorello, Clerk Part Time, hourly rate to \$23 per hour effective April 1, 2025.

Motion By: Seconded:

Resolution to appoint Helen Horton and Gail Williams as Election Inspectors for the June 20, 2025 village election at a rate of \$16 per hour.

Motion By: Seconded:

Resolution to appoint Sarah Adams to the Design Review Board as an alternate member as of February 14, 2025.

Motion By: Seconded:

Resolution to authorize the Mayor to sign and execute the Municipal Advisor Services Agreement with Munistat Services, Inc.

Motion By: Seconded:

Resolution to approve and endorse the Quogue Wildlife's application for a project grant under the New York State Department of Environmental Conservation; Urban and Community Forestry Program – 2024 Community Reforestation CoRe Grant Program.

Motion By: Seconded:

Resolution to acknowledge the terms and conditions contained in the grant agreement between the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") and the Quogue Wildlife Refuge and to authorize the Mayor to sign the Owner Certification.

Motion By: Seconded:

Resolution to renew the Intermunicipal Agreement between the Town of Southampton and the Village of Quogue regarding the operation and management of the structures located at 172 Dune Road Quogue, originally dated April 4, 2005.

Motion By: Seconded:

Resolution authorizing the Mayor to sign and execute the 2025 license agreement with the Quogue Junior Theater Troupe, Inc. for use of the Community Hall.

Motion By: Seconded:

Resolution to accept the engagement letter from Cullen & Danowski, LLP for accounting services through fiscal year ending May 31, 2025 including the AUD preparation.

Motion By: Seconded:

Resolution to accept the proposal from Appraisal Affiliates, Inc. for the Annual Maintenance Service of fixed asset inventory and appraisal.

Motion By: Seconded:

Resolution to accept the proposal from Sound Actuarial Consulting for preparation of the GASB 75 analysis for the 2024/2025 fiscal year.

Motion By: Seconded:

Resolution to approve the following transfers:

From A8710000 Conservation to A8710446 Stormwater Mgmt Consulting Fees \$2,500
From A7180443 Beach Improvements & Maint to A1620100 Buildings Personal Serv \$6,000
From A7110443 Parks /Improvements & Maint to A1620100 Buildings Personal Serv \$5,000
From A5110446 Hwy Special Projects to A5110443 Hwy Building Maint Impr \$5,000
From A5110425 Hwy Gasoline to A5110423 Hwy Telephone \$500
From A5110425 Hwy Gasoline to A5110421 Hwy Light & Water \$900
From A5110425 Hwy Gasoline to A5110411 Hwy Supplies \$3,000
From A5110420 Hwy Personal Serv to A5110420 Hwy Street Maint Equip \$44,000
From A3410423 Fire Dept Telephone to A3410416 Fire Dept Supplies- Electronics \$2,500
From A1990400 Special Items Contingent to A1620443 Bldg Impr & Maint \$10,000

Motion By: Seconded:

Resolution to increase the following purchase orders:

17458 East Coast Mines and Materials in the amount of \$362.08
17599 Galls, Inc. in the amount of \$6.00
17633 Econo Signs LLC in the amount of \$58.34
17621 Firematic Supply Co., Inc. in the amount of \$31.17
17386 Witmer Public Safety Group, Inc in the amount of \$22.99

Motion By: Seconded:

Resolution to deem police vehicle 2014 Four Taurus (VIN - 1FAHP2MK7EG107444) as surplus and unneeded and to authorize the sale through GovDeals.

Motion By: Seconded:

Resolution to standardize the bidding process for the purchase of a 2022 Caterpillar model 259D3 (or suitable equivalent) with less than 320 hours, to include a compact track loader with general purpose bucket and multipurpose bucket with set of forks.

Motion By: Seconded:

Resolution to increase the 2024-2025 budget, A341023 Fire Department Equipment and A3089 Other Govt Aid in the amount of \$194,285.71 based on the anticipated FEMA award (granted 3/13/2025) for SCBA (breathing apparatus).

Motion By: Seconded:

Resolution to transfer \$56,460 from unassigned fund balance to A341023 Fire Department Equipment for SCBA (breathing apparatus).

Motion By: Seconded:

Resolution to increase the 2024-2025 budget, A1620443 Buildings Maintenance and A3089 Other Govt Aid in the amount of \$7,875 due to a Justice Court Assistance Program Grant awarded for expenses related to building security.

Motion By: Seconded:

Resolution to accept a Fidelity Charitable grant, recommended by the Rafferty Giving Fund in the amount of \$5,000 to be used by the Quogue Fire Department – Brush Fire Relief and to increase A3410411 Fire Department Personnel Protection

Motion By: Seconded:

Resolution to authorize the Mayor to sign the HVAC System Service Agreement with Mulco Inc. at a cost of \$1,900 for the Village Hall, \$700 for the Building Department, \$980 for the Police Department and Gym, and \$1,600 for the Fire Department for the term of 4/1/25 through 3/31/26.

Motion By: Seconded:

Resolution to approve a payment to the Raynor Group in the amount of \$1,422.50 from the Capital Fund H4200200 Road Improvements:

Motion By: Seconded:

Resolution to approve the training expenses for the Justice Court personnel to attend the New York Association of Towns New York City Conference held on February 17, 2025 (including transportation; meals not to exceed \$86).

Motion By: Seconded:

Resolution to approve a budget increase in the amount of \$6,933.60 to fund the unpaid sand fence invoices which were installed by First Coastal Corporation utilizing revenue code A1001SA (Special Assessment- Sand Fences) and appropriation code A8745400 (Erosion Control-Contractual Services).

Motion By: Seconded:

Resolution to increase the 2024-2025 budget, A5112210 Chips Capital Program and A3501 Capital Reimb Program/Chips in the amount of \$189,580 to a total of \$439,580.

Motion By: Seconded:

Resolution to move forward on a project to improve drainage on a stretch of Dune Road extending from the Post Lane Bridge heading east approximately 1,950 linear feet to 146 Dune Road for an estimated cost of \$350,000 to be financed out of Chips Capital Program (A5112210) and Non Chips Road Improvements (A5112212).

Motion By: Seconded:

Resolution to approve the request from the Quogue Historical Society to use the Village Green on Friday, August 8, 2025 for a cocktail party, and Saturday, August 9, 2025 for its annual art show, and to authorize the Mayor to sign a license agreement for that purpose.

Motion By: Seconded:

Resolution to approve a request from the Quogue Association to utilize the Village Green for a concert on June 20, 2025 from 5:30 PM until 7:00 PM, to utilize the Village Beach for their annual beach party on Friday, July 18, 2025, from 6:00 PM until 9:00 AM, and to utilize the Village Dock for the Duck Race on August 8, 2025 from 6:00 PM until 8:00 PM.

Motion By: Seconded:

Resolution to approve a Special Event Permit application from Tim Seymour for a party to be held at the Village Beach on August 23, 2025 from 6:00 PM until 11:00 PM.

Motion By: Seconded:

Resolution to permit a charity bike-a-thon to pass through the Quogue on September 27, 2025 from 7:45 AM until 1:45 PM.

Motion By: Seconded:

Resolution to award the beach pavilion concession to Zachary Schmidt for the 2025 summer season.

Motion By: Seconded:

Resolution to authorize the Mayor to issue a Proclamation declaring April 25, 2025 to be Arbor Day in the Village of Quogue,

Motion By: Seconded:

Presentation of the 2025-2026 tentative budget to the Board of Trustees.

Resolution to schedule a public hearing at 3 PM on April 22, 2025 on the 2025-2026 tentative budget.

Motion By: Seconded:

Resolution to schedule a special meeting of the Board of Trustees for the purpose of the adoption of the 2025-2026 budget on April 24, 2025 at 10 AM.

Motion By: Seconded:

Meeting Adjourned: ___PM