

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF QUOGUE, NEW YORK, HELD IN THE VILLAGE OFFICE BUILDING, 7 VILLAGE LANE, QUOGUE, NEW YORK, ON JULY 1, 2024 AT 11:00 A.M.

PRESENT: Mayor Robert Treuhold, Trustees Randy Cardo, Ted Necarsulmer, Sally Beatty, and Tom Mullen and Village Clerk Aimee Buhl

The Mayor gave the General Village Election results held on Friday, June 21, 2024 with a total of 95 official voters casting their votes as follows:

Mayor:

Robert Treuhold 90 votes

Trustee:

Sally Beatty 87 votes

Thomas Mullen Jr. 92 votes

Ed McGrath 1 vote

Richard Schermeyer 1 vote

Upon motion made by Sally Beatty, seconded by Tom Mullen and unanimously carried, it was RESOLVED that the following appointments are approved:

Deputy Mayor:	Randy Cardo
Associate Village Justice:	Martha Rogers
Clerk-Treasurer:	Aimee Buhl
Deputy Treasurer:	Amy Cosgrove
Deputy Clerk:	Denise Michalowski
Assistant to the Mayor:	Stephanie Wagner
Office Assistant	Cynthia D'Alsace
Office Assistant	Tara Mahon
Registrar of Vital Statistics	Aimee Buhl
Deputy Registrar of Vital Statistics	Denise Michalowski
Administrative Assistant (Police):	Jennifer Vargas
Senior Building Inspector:	Bill Nowak
Building Inspector P/T	Thomas Snodgrass
Ordinance/Code Enforcement Officer:	Christopher Osborne
Village Attorney:	Wayne Bruyn
Village Prosecutor:	Ian Fitzgerald
Court Clerk:	Theresa Conway
Justice Court Clerk:	Scott Bolster
Justice Court Clerk:	Susan Doyle
Village Engineer:	The Raynor Group, P.E. & L.S. PLLC
Court Attendants:	George Ronan
	Juan Regueiro

Fire Prevention Inspectors:	Dave Schaffauer Town of Southampton Fire Marshal
School Crossing Guards:	Arlene Jahelka Joseph Jahelka Kevin Lonnie Paulann Hoffman Lisa Jedlicka
Village Historian:	Pi Gardiner
Auditors:	Satty Levine & Ciacco, CPA, PC
Official Newspaper:	Southampton Press, Western Edition
Official Depositories:	MBIA Municipal Investors Service Corporation Flagstar Bank American Portfolios Financial Services Inc M&T Bank
Official Credit Cards:	Cardmember Services Home Depot WEX Bank Lowe's

Upon motion made by Sally Beatty, seconded by Randy Cardo and unanimously carried, it was RESOLVED, that Flagstar Bank and M&T Bank are directed to honor all checks and drafts upon such funds of the Village of Quogue duly signed by the Village Treasurer and Deputy Treasurer and/or the Mayor (two signatures required on all general account checks).

Upon motion made by Tom Mullen, seconded by Randy Cardo and unanimously carried, it was RESOLVED that the Regular Meetings of the Board of Trustees of the Village of Quogue, New York during the current Official Year are hereby approved to be held on the third Friday of each month at 4:00 P.M., unless otherwise noticed, in the Village Hall, North Meeting Room, Jessup Avenue, Quogue, New York, and that notice be published in the Southampton Press in accordance with the Open Meetings Law.

Upon motion made by Tom Mullen, seconded by Randy Cardo and unanimously carried, it was RESOLVED, that the appointment of new members, appointment of chairpersons and confirmation of terms of existing members and expiration dates of terms of office of members of the following boards are approved as follows:

Zoning Board of Appeals

Pamela Chepiga, Chairperson-July 2025/Member-July 2026
Bruce Peiffer- July 2029
Brendan Ryan – July 2025
Geoff Judge- July 2027
Edward P. Tolley III- July 2028
Richard Langan Jr. (alternate)- July 2025

Planning

Stephen P. Farrell, Chairperson – July 2025/Member- July 2028
Robert Levy – July 2026

Clarke Lewis – July 2029
Lynn Lomas – July 2027
James Miller – July 2025

Design Review

Judy McDermott, Chairperson – July 2025/Member- July 2025*
Paula Prentis- July 2025
Mark Siegel- July 2025
Mark Stevens- July 2026
Sally Booth- July 2027

*Judy McDermott is staying on for an additional one year term in light of her exceptional contributions to the Design Review Board.

Ethics Board

Cristina Kepner - July 2025
Aimee Buhl – July 2027
James Tolan - July 2026

Upon motion made by Sally Beatty, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED that the Treasurer is authorized to pay certain claims for recurring expenditures such as utility services, postage, delivery charges, insurance premiums and administrative fees in advance of voucher.

Upon motion made by Sally Beatty, seconded by Randy Cardo and unanimously carried, it was RESOLVED that the following vendors are approved as designated for staff purchases without a purchase order for purchases in the amount of no more than two hundred fifty dollars (\$250.00):

Aspatuck Gardens	Office Depot
Bar Boy Products	Otis Ford Inc.
Beds & Borders	Riverhead Building Supply
Enchanted Gardens	Seatuck Nurseries
Cleanco Distributors, Inc	SiteOne Landscape Supply, Inc
Florence Lumber	Speonk Lumber
Suffolk Computer Services Inc.	Hampton Marine Center
Hampton Watercraft	Schmidt's Country Market
Home Depot	W.B. Mason
Integrated Wireless	Lopers Equipment
Malvese Equipment	Westhampton Auto Supply
Minuteman Press	Westhampton True Value Hardware
Newman Signs	Zep Manufacturing Corp.
Northern Safety	Zima Tire
Lowe's	U-line

Upon motion made by Sally Beatty, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED that the mileage allowance for officers and employees of the Village of Quogue is approved to be the standard mileage rate set by the Internal Revenue Service (currently 67 cents per mile), payable upon approval of voucher.

Upon motion made by Sally Beatty, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED that the following Trustees are appointed to the following Committees:

Committee for Police:	Robert Treuhold and Sally Beatty
Committee for Fire Dept:	Edward Necarsulmer
Committee for Building and Maintenance:	Robert Treuhold and Thomas Mullen Jr.
Committee for Beaches, Dunes and Canal (Waterways) Parks and Recreation:	Thomas Mullen Jr. and Sally Beatty
Tri-Board Liaison:	Robert Treuhold
Committee for Public Works	Randy Cardo

Upon motion made by Sally Beatty, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED that the hourly compensation to be paid to the Village Attorney, Wayne Bruyn, is \$250 other than for litigation services (litigation services being special services outside the scope of the Village Attorney's annual rate) is approved.

Upon motion made by Sally Beatty seconded by Randy Cardo and unanimously carried, it was RESOLVED, that the compensation to be paid to the Village Prosecutor, Ian Fitzgerald is \$250 per hour.

Upon motion made by Tom Mullen, seconded by Sally Beatty and unanimously carried, it was RESOLVED that Ashleigh Trotta's request to use FMLA is approved.

Upon motion made by Sally Beatty, seconded by Tom Mullen and unanimously carried, it was RESOLVED that Tuwaan Mitchell's request to use FMLA is approved.

Upon motion made by Sally Beatty, seconded by Randy Cardo and unanimously carried, it was RESOLVED that the Village of Quogue Cyber Security Breach Notification Policy is adopted.

The Procurement Policy, Workplace Violence Prevention Policy, Sexual Harassment Policy, Invest Policy, and the local Code of Ethics were reviewed.

Upon motion made by Ted Necarsulmer, seconded by Tom Mullen and unanimously carried, it was RESOLVED that following Safety Committee members are reappointed:

Denise Michalowski
Chris Osborne
Dave Schauffauer
Ryan Fay
Rob Kuroski
Dan Hartman

Upon motion made by Tom Mullen, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED that a request from the Moriches Bay Project to hold a Paddle to Save the Bay event at the Village Dock on July 6, 2024 from 10 am until 12 pm is approved.

Upon motion made by Tom Mullen, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED that a Special Event Permit application from Jeffrey McKibben for use of the Village Beach parking lot on June 29, 2024 is retroactively approved.

Upon motion made by Sally Beatty, seconded by Tom Mullen and unanimously carried, it was RESOLVED that the Mayor is authorized to issue a proclamation to the Quogue Wildlife Refuge's Gala honorees, the Belt, deRopp, Hart, and Weinman Family.

Upon motion made by Sally Beatty, seconded by Tom Mullen and unanimously carried, it was RESOLVED that the Mayor is authorized to enter into two agreements with the Town of Southampton relating to Water Quality Improvement Project Funding Awards from the Community Preservation Fund.

With no other business to discuss and upon motion made by Tom Mullen, seconded by Ted Necarsulmer and unanimously carried, the meeting was adjourned at 10:37 A.M.

Aimee Buhl, Village Clerk