

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF QUOGUE, NEW YORK, HELD IN THE VILLAGE OFFICE BUILDING, 7 VILLAGE LANE, QUOGUE, NEW YORK, ON JULY 5, 2023 AT 10:00 A.M.

PRESENT: Mayor Robert Treuhold, Trustees Randy Cardo, Kimberley Payne, Ted Necarsulmer and Sally Beatty and Village Clerk Aimee Buhl

The Mayor gave the General Village Election results held on Friday, June 16, 2023 with a total of 70 official voters casting their votes as follows:

Justice:

Francis Fineo 59 votes
Siri Fink 1 vote

Trustee:

Randy Cardo 64 votes
Ted Necarsulmer 64 votes
Tim Carbone 2 votes
Siri Fink 1 vote
Eli Manning 1 vote
Christina Kepner 1 vote

Upon motion made by Kimberley Payne, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the following appointments are approved:

Deputy Mayor:	Randy Cardo
Associate Village Justice:	Martha Rogers
Clerk-Treasurer:	Aimee Buhl
Deputy Treasurer:	Amy Cosgrove
Deputy Clerk:	Denise Michalowski
Assistant to the Mayor:	Stephanie Wagner
Office Assistant	Cynthia D'Alsace
Registrar of Vital Statistics	Aimee Buhl
Deputy Registrar of Vital Statistics	Denise Michalowski
Administrative Assistant (Police):	Jennifer Vargas
Senior Building Inspector:	Bill Nowak
Building Inspector P/T	Thomas Snodgrass
Ordinance/Code Enforcement Officer:	Christopher Osborne
Village Attorney:	Wayne Bruyn
Village Prosecutor:	Ian Fitzgerald
Court Clerk:	Theresa Conway
Justice Court Clerk:	Frances Schurek
Justice Court Clerk:	Susan Doyle
Village Engineer:	The Raynor Group, P.E. & L.S. PLLC

Court Attendants:	George Ronan Juan Regueiro
Fire Prevention Inspectors:	Dave Schaffauer/Fire Marshal, Town of Southampton Fire Marshal
School Crossing Guards:	Arlene Jahelka Joseph Jahelka Kevin Lonnie
Village Historian:	Pi Gardiner
Auditors:	Satty Levine & Ciacco, CPA, PC
Official Newspaper:	Southampton Press, Western Edition
Official Depositories:	MBIA Municipal Investors Service Corporation Flagstar Bank American Portfolios Financial Services Inc M&T Bank
Official Credit Cards:	Cardmember Services Home Depot WEX Bank Lowe's

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, that Flagstar Bank and M&T Bank are directed to honor all checks and drafts upon such funds of the Village of Quogue duly signed by the Village Treasurer and Deputy Treasurer and/or the Mayor (two signatures required on all general account checks).

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, that the Regular Meetings of the Board of Trustees of the Village of Quogue, New York during the current Official Year are hereby approved to be held on the third Friday of each month at 4:00 P.M., unless otherwise noticed, in the Village Hall, North Meeting Room, Jessup Avenue, Quogue, New York, and that notice be published in the Southampton Press in accordance with the Open Meetings Law.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, that the appointment of new members, appointment of chairpersons and confirmation of terms of existing members and expiration dates of terms of office of members of the following boards are approved as follows:

Zoning Board of Appeals

Pamela Chepiga, Chairperson-July 2024/Member-July 2026
Bruce Peiffer- July 2024
Brendan Ryan – July 2025
Geoff Judge- July 2027
Edward P. Tolley III- July 2028
George Sard (alternate)- July 2024

Planning

Stephen P. Farrell, Chairperson – July 2024/Member- July 2028
Robert Levy – July 2026

Clarke Lewis – July 2024
Lynn Lomas – July 2027
Paul Mejean – July 2025
Richmond Gardner (alternate) - July 2024

Design Review

Thomas Mullen, Chairperson – July 2024/Member- July 2024
Judy McDermott- July 2024
Paula Prentis- July 2025
Mark Siegel- July 2025
Mark Stevens- July 2026

Ethics Board

Cristina Kepner - July 2025
Aimee Buhl – July 2024
James Tolan - July 2026

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, that the Treasurer is authorized to pay certain claims for recurring expenditures such as utility services, postage, delivery charges, insurance premiums and administrative fees in advance of voucher.

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, that the following vendors are approved as designated for staff purchases without a purchase order for purchases in the amount of no more than two hundred fifty dollars (\$250.00):

Aspatuck Gardens	Office Depot
Bar Boy Products	Otis Ford Inc.
Beds & Borders	Riverhead Building Supply
Chief Equipment Inc	Seatuck Nurseries
Cleanco Distributors, Inc	SiteOne Landscape Supply, Inc
Florence Lumber	Speonk Lumber
Suffolk Computer Services Inc.	Hampton Marine Center
Hampton Watercraft	Village Graphics
Home Depot	W.B. Mason
Integrated Wireless	Lopers Equipment
Malvese Equipment	Westhampton Auto Supply
Minuteman Press	Westhampton True Value Hardware
Newman Signs	Zep Manufacturing Corp.
Northern Safety	Zima Tire
Lowe's	U-line
Schmidt's County Market	

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, that the mileage allowance for officers and employees of the Village of Quogue is approved to be the standard mileage rate set by the Internal Revenue Service (currently 65.5 cents per mile), payable upon approval of voucher.

Upon motion made by Kimberley Payne, seconded by Sally Beatty and unanimously carried, it was RESOLVED, that the following Trustees are appointed to the following Committees:

Committee for Police:	Robert Treuhold and Sally Beatty
Committee for Fire Dept:	Edward Necarsulmer
Committee for Building and Maintenance:	Robert Treuhold and Kimberley Payne
Committee for Beaches, Dunes and Canal (Waterways) Parks and Recreation:	Kimberley Payne and Sally Beatty
Tri-Board Liaison:	Robert Treuhold
Committee for Public Works	Randy Cardo

Upon motion made by Sally Beatty, seconded by Randy Cardo and unanimously carried, it was RESOLVED, that the hourly compensation to be paid to the Village Attorney, Wayne Bruyn, of \$250 other than for litigation services (litigation services being special services outside the scope of the Village Attorney's annual rate) is approved.

Upon motion made by Sally Beatty seconded by Randy Cardo and unanimously carried, it was RESOLVED, that the compensation to be paid to the Village Prosecutor, Ian Fitzgerald is \$250 per hour.

The Mayor stated that the procurement policy and the Office Personnel Policy and the Building and Code Enforcement Personnel Policy would be reviewed at the July 21, 2023 meeting.

With no other business to discuss and upon motion made by Kimberley Payne seconded by Ted Necarsulmer and unanimously carried, the meeting was adjourned at 10:15 A.M.

Aimee Buhl, Village Clerk