VOUCHER

Incorporated Village of Quogue
P O Box 926
Quogue, New York 11959-0926
(631) 653-4498 FAX (631) 653-4776

VOUCHER NO. _____

DO NOT WRITE IN THIS BOX - FOR MUNICIPAL USE ONLY

Date Voucher Received

FUND - APPROPRIATION	Amount
TOTAL	

PAID BY CHECK NO.

DEPARTMENT _____

AND

AND

Terms _____

PURCHASE ORDER _____

Dates	Quantity	Description of Materials or Service	Unit Price	Amount
				$0.00

CLAIMANT'S CERTIFICATION

. _____ certify that the above account in the amount of $ _____ is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt, are not included; and the amount is actually due.

DATE _____ **SIGNATURE** _____ **TITLE** _____

(Do Not Write In Space Below - For Municipal Use Only)

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

DATE _____ **AUTHORIZED OFFICIAL** _____

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

DATE _____ **AUDITING BOARD** _____