

MINUTES FOR THE REGULAR MEETING HELD BY THE BOARD OF TRUSTEES ON FRIDAY, NOVEMBER 17, 2017 AT 4:00 P.M.

PRESENT: Mayor Peter Sartorius, Trustees Jeanette Obser, Kimberley Payne and Ted Necarsulmer, Village Attorney Richard DePetris and Village Clerk Aimee Buhl

ABSENT: Trustee Randy Cardo

OTHERS PRESENT: Police Lieutenant Chris Isola, Fire Chief John Sipala, Building Inspector Bill Nowak, Dick Gardner, Frances Ryan, Kittric Motz, Eileen Duffy, Janice Scherer and Chris Clapp

The Mayor invited everyone to join him in the Pledge of Allegiance.

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, the Minutes of Regular Meeting held on October 20, 2017 were approved.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, the Abstract of Audited Vouchers Schedule 11-17, \$797,386.51 and Treasurer's Report for the Month ending October 31, 2017 were approved.

\$ 1,388,177.20	Checking Account
\$ 8,262,946.06	Investments
\$ 668,251.82	Capital Reserves
<u>\$10,319,375.08</u>	Total General Fund 10/31/17

The Clerk gave the report for October 2017 Fire and Burglar Alarms:

Fire Billed: \$800; Fire Collected: \$350

Burglar Billed: \$1,550; Burglar Collected: \$850

Fire Chief John Sipala gave the October 2017 report for the Fire Department. Bill Nowak gave the October 2017 report for the Building Department. Police Lieutenant Chris Isola gave the October 2017 report for the Police Department.

Upon motion made by Jeanette Obser, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the 2017-18 Standard Work Day and Reporting Resolution for Appointed Officials is adopted as follows:

Title	Name	Standard Work Day	Term Begins/Ends	Participates in Employer's Time Keeping System
Appointed				
Senior Bldg Inspect	William Nowak	8	7/1/17-6/30/18	Y
Ordinance Inspect	Christopher Osborne	8	7/1/17-6/30/18	Y
Village Clerk/Treasur	Aimee Buhl	7	7/1/17-6/30/18	Y
Administrative Assist	Jennifer Vargas	7	7/1/17-6/30/18	Y
Deputy Village Clerk	Denise Michalowski	7	7/1/17-6/30/18	Y
Deputy Village Treas	Amy Cosgrove	7	7/1/17-6/30/18	Y
Asst to the Mayor	Stephanie Wagner	7	7/1/17-6/30/18	Y
Court Clerk	Theresa Conway	7	7/1/17-6/30/18	Y

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the 2016-17 Standard Work Day and Reporting Resolution for Employees is adopted as follows:

<b>Title</b>	<b>Standard Work Day</b>
Labor Crew Leader	8
Asst Labor Crew Leader	8
Laborer	8
Custodial Aide	8
Lifeguard	8
Beach Attendant	8
Justice Court Clerk	7
Clerk/Typist	7

Upon motion made by Ted Necarsulmer, seconded by Jeanette Obser and unanimously carried, it was RESOLVED, Diego F. Laynez Rojas is appointed to the position of Maintenance Mechanic I at a rate of \$30 per hour effective 11/20/17.

Upon motion made by Jeanette Obser, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, a transfer in the amount of \$10,000 from A1990400 Special Items/Contingent Account to A1620100 Buildings/Personal Services is approved.

Upon motion made by Jeanette Obser, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the Mayor is authorized to execute the 2018 North End Fire Protection District Agreement with the Town of Southampton.

Upon motion made by Jeanette Obser, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the Mayor is authorized to execute the Intermunicipal Cooperative Agreement establishing SuffolkShare as set forth below:

**WHEREAS**, in accordance with the County-wide shared services property tax savings law adopted by New York State, representatives of the County of Suffolk (“County”) and Towns, Villages and Districts within the County approved a plan for shared, coordinated and efficient services (the “Shared Services Plan”); and

**WHEREAS**, the participating entities have identified a non-exhaustive list of actions that may be made available for use by participating entities in accordance with the Shared Services Plan , and

**WHEREAS**, Article 5-G of the General Municipal Law authorizes municipal entities to join together for the provision of municipal services for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative basis; now therefore be it

**RESOLVED**, that the Mayor be and hereby is authorized to execute on behalf of the Village the Intermunicipal Cooperation Agreement establishing SuffolkShare with the County and other participating Towns, Villages and Districts within the County; and be it further

**RESOLVED**, that the Board hereby finds and determines that this action constitutes a Type II action pursuant to the State Environmental Quality Review Act (SEQRA) and the regulations thereunder.

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, "Local Law No. \_\_\_\_ of 2017 A Local Law Authorizing The Award Of Purchase Contracts On The Basis Of Best Value" was introduced and a public hearing is scheduled to be held on Friday, December 15, 2017 at 4:00 PM.

Local Law No. \_\_\_\_ of 2017

A Local Law Authorizing The  
Award Of Purchase Contracts  
On The Basis Of Best Value

### Section 1. Purpose.

General Municipal Law §103(1) allows political subdivisions to award certain purchase contracts on the basis of best value, as defined in State Finance Law §163, to a responsive and responsible bidder or offeror, provided that the use of best value for awarding purchase contracts is authorized by local law. The purpose of this local law is to authorize the Village of Quogue to award such purchase contracts on the basis of best value.

Best value is defined in State Finance Law §163 as a basis for awarding contracts to the offeror which optimizes quality, cost and efficiency, reflecting, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offerors that are small businesses, certified minority-or women-owned business enterprises as defined in Executive Law §310, or service-disabled veteran-owned business enterprises as defined in Executive Law §369-h.

### Section 2. Authorization.

The Village of Quogue is hereby authorized to award purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Article Eight of the Labor Law) on the basis of best value, as defined in State Finance Law §163, to a responsive and responsible bidder or offeror, in the manner provided by General Municipal Law §103.

### Section 3. Effective Date.

This local law shall become effective upon the filing thereof with the Secretary of State of the State of New York.

\* \* \*

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, H5110999 Highway Capital Reserve is increased in the amount of \$12,627.01 due to insurance recoveries and sale of 2001 Ford F550 Dump Truck.

Upon motion made by Jeanette Obser, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, a purchase of a 2018 Ford F-350 Dump Truck/Plow in the amount of \$57,126.39 to be paid from the Highway Department Capital Reserve Fund, subject to a permissive referendum, is approved.

Upon motion made by Kimberley Payne, seconded by Jeanette Obser and unanimously carried, it was RESOLVED, purchase order 14919 MTC Security is increased in the amount of \$1,052.21 for additional items required by the Southampton Town Fire Marshal.

Upon motion made by Jeanette Obser, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, A3120448 Suffolk County D.A. Grant is increased in the amount of \$29,109.44 for anticipated funding from Suffolk County D.A.'s Office for grant to purchase a 2018 Dodge Charger.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, A3120447 USDOJ Funds SC Sheriff is increased in the amount of \$14,996.01 for anticipated funding from Suffolk County Sheriff's Office for grant to purchase a 2017 Honda ATV Pioneer 500 SXS and radio equipment.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, a bulkhead and walkway permit for 35 Beach Lane (902-11-3-37) is approved.

Upon motion made by Jeanette Obser, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, an expenditure of \$115,459.55 from T37 Parks to JM Nassau Suffolk Landscape Company for Village Green Improvement Project is approved.

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, an expenditure of \$5,000 from T37 Parks to Sullivan Electric for electrical work for the Village Green Improvement Project is approved.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, an expenditure of \$4,500 from T37 Parks to East End Underground Utilities, Inc. for electrical boring for the Village Green Improvement Project is approved.

Upon motion made by Jeanette Obser, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, the resolution dated April 15, 2016 authorizing an expenditure of \$3,500 from T93J Jobson Account to Spaces Landscape Architecture for preparation of the landscape design for Village Green is rescinded and such expenditure from T37 Parks to Spaces Landscape Architecture is approved.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, an expenditure of \$6,000 from T37 Parks to Spaces Landscape Architecture for Village Green construction document and \$1,500 from T37 Parks to Spaces Landscape Architecture for bid collection is approved.

Upon motion made by Jeanette Obser, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the resolution adopted on September 19, 2014 pursuant to Section 196-13I(3) of the Quogue Village Code relating to design specifications for residential elevated walkways that are required pursuant to Sections 80-13C and Section 146-4 of the Village Code for pedestrian passage (including wheelchair passage) across dunes is amended by adding the second sentence of paragraph below so that such specification shall read in full as follows:

1. All walkways shall be elevated. The bottom of horizontal joist supports shall be constructed at least one foot above grade. Stairways down the south face of a dune shall be constructed with at least two and one-half feet of clearance from the dune. In the event that sand thereafter accumulates around and under a walkway or stairway so that it is at or below the surrounding grade, such walkway or stairway shall be reconstructed so that it becomes properly elevated or shall be replaced by a walkway or stairway that complies with the elevation requirement. Retaining walls that restrict the natural movement of sand are prohibited.
2. Walkways shall be a maximum of 4 feet in width. Walkways designed for wheelchair access may have a passing area up to 8 feet in length and width.

3. A hand rail and a horizontal mid rail shall be required on each side of any walkway that has a walking surface that is two and one-half feet or more above grade.
4. All newly installed lighting shall be low-voltage and downward-facing.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the following design specification for newly constructed or rebuilt residential elevated walkways to a body of water, pursuant to Section 196-13F of the Village Code is adopted:

1. Decking on walkways above wetlands areas shall be designed to allow passage of light and air to the wetlands below.
2. Walkways shall be a maximum of 4 feet in width.
3. Decking shall be not more than two and one-half feet above grade unless a greater clearance is required by the DEC or another agency for environmental reasons.
4. There shall be no handrails in areas of the walkway above land and marsh areas that do not exceed two and one-half feet above grade. In other areas of the walkway, handrails may be permitted if they will be consistent with conditions in the surrounding area and will not materially impair views from the surrounding area.
5. Any lighting shall be low-voltage and downward facing and designed to avoid light intrusion onto other properties.

Janice Scherer, long term planner for the Town of Southampton, and Chris Clapp, of the Nature Conservancy, spoke regarding septic and water quality issues and septic system rebate and incentive programs.

With no other business to discuss and upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, the meeting was adjourned at 5:25 P.M.

---

Aimee Buhl, Village Clerk